



Invitation for Bids (IFB)

Republic of Liberia

Rural Community Finance Project (RCFP)



Loan No: 1602003031

## Procurement of Printer three-in-one, UPS, Stabilizers and Laptop Computers

Procurement Number: MOA/PMU/IFAD/RCFP/NCB/GC-02/2019-2020

**Issue date: July 1, 2020**  
**Submission Date: July 28, 2020**  
**Time: 2:00PM**

1. The Government of Liberia has received a loan from the International Fund for Agricultural Development (IFAD) to fund the Rural Community Finance Project (RCFP). The Government intends to apply part of the proceeds of the RCFP loan for eligible payments under contract for Procurement of **Printer three-in-one (Print, Photocopy and Scan), UPS, Stabilizers and Laptop Computers**
2. The IFAD/PIU, Ministry of Agriculture now invites sealed bids from eligible and qualified bidders for the Procurement of **Printer three-in-one (Print, Photocopy and Scan) UPS, Stabilizers and Laptop Computers** as follows:

Procurement No.	Description of Items	Quantity	Final Destination
MOA/PMU/IFAD/RCFP/NCB/-01/2019-2020	Item 1: Printer (3-in-1) Machines Item 2. UPS Item 3: Stabilizers Item 4: Laptop Computers	12pcs 12 pcs 12 pcs 24 pcs	Monrovia Monrovia Monrovia Monrovia

The Technical specifications for all these items are provided in Section VII-Schedule of Requirements of the bidding documents. All these items are considered as a single lot. Partial bid submission will not be allowed.

Bidders are to bid for all of the items. Bidders not offering for all items and corresponding quantities will be considered non responsive. Bid evaluation will be done for all of the items and contract will be awarded to the successful bidder.

3. Bidding will be conducted through the National Competitive Bidding procedures as specified in the IFAD's Procurement Handbook 2010 and Procurement Guidelines: of Goods, Works and Non-Consulting Services and is open to all eligible bidders as defined in the Procurement Guidelines.

4. Interested eligible bidders may obtain further information from Program Management Unit, Ministry of Agriculture Annex, Old LPRC Road, Somalia Drive, Gardnerville, Monrovia, IFAD Project Coordinator and inspect the bidding documents during office hours 0900 to 1600 hours, Monday through Friday at the address given below

5. **A complete set of bidding documents in English will be sent to interested eligible bidders upon the submission of a written application to the address below. An electronic copy of the bidding document will be sent to each applicant free of charge only for those who submit written application letters. However, bidders are required to submit hard copies of their bids to the address mentioned below. Electronic submission will not be accepted.**

6. Bids must be delivered to the address below on or before Tuesday July 28, 2020 at 2:00 PM. Electronic bidding will not be permitted. Late bids will be rejected. Bids will be publicly opened in the presence of the bidders' designated representatives and anyone who choose to attend at the address below at 2:00 PM on the same day.

7. All bids must be accompanied by the following:

- **A copy of a valid business registration certificate;**
- **A copy of current tax clearance certificate**
- **A bid securing Declaration**
- **Article of Incorporation;**
- **Origin of Goods to be supplied;**
- **Guarantee schedule of delivery/Delivery Term;**
- **Past performance with evidence of the name and contacts of at least three (3) clients;**
- **The goods to be supplied shall have a minimum warranty period of One (1) YEAR and**
- **Bid validity period (90) days.**

8. The address referred to above is:

**Attn: Project Coordinator**

P.O. Box 10-9010

+231 775901977

evah@moa.gov.lr

Main Conference Hall

Program Management Unit

Ministry of Agriculture Annex,

Old LPRC Road, Somalia Drive,

Monrovia

**For Detailed specifications, please visit: [www.moa.gov.lr/Career opportunities & Bids/  
Vacancies Procurement Notices](http://www.moa.gov.lr/Career%20opportunities%20&%20Bids/Vacancies%20Procurement%20Notices)**

