



**MINISTRY OF AGRICULTURE (ANNEX)  
PROGRAM MANAGEMENT UNIT (PMU)  
UNIVERSITY OF FENDELL CAMPUS  
REPUBLIC OF LIBERIA**



**REQUEST FOR EXPRESSIONS OF INTEREST  
CONSULTING SERVICES – FIRMS SELECTION**

***SMALLHOLDER TREE CROP REVITALIZATION SUPPORT PROJECT (STCRSP)***

***Credit No. 5101-LR***

**Assignment Title: Consultancy to Undertake AUDIT AND FINANCIAL STATEMENT**

**Reference No: C-47**

The Government of the Republic of Liberia has received financing from the International Development Association of the World Bank toward the cost of the Smallholder Tree Crop Revitalization Support Project (STCRSP), and intends to apply part of the proceeds for consulting services.

The project development objective is “**to increase access to finance, inputs, technologies and markets for smallholder tree crop farmers in Liberia, and to prepare a long term development program for the tree crops sector**”

- a. The consulting services (“the Services”) described in this request for expressions of interest are to undertake the Project Audit and Financial Statement. **The audit shall be planned and performed in accordance with International Standards of Auditing to provide reasonable assurance that the financial statements give a free and fair view. It will include such tests and controls, as the auditor considers necessary under the circumstances. (Terms of Reference). The aim of the consultancy will be to assist the Project prepared an Audited Annual Financial Statement that is in accordance with the International Standard on Auditing: financial position and the state of resources and expenditure of the project, as reflected in the financial statements of the project at the end of each fiscal year for a period of two (2) years; Detailed information can be obtained from the Terms of Reference which will be provided to short listed firms.**

The Ministry of Agriculture now invites eligible organizations and firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications, relevant experience and demonstrated track record to perform the Services. The short listing criteria are:

1. Be a chartered accountancy firm, preferably associated with a reputable international audit or accounting firm.
2. Have at least 10 years of experience of which at least 5 years of

experience should be of audit work of central/provincial Government or donor funded projects in the social / rural sector.

3. Be experienced in applying ISA audit standards, with adequate staff with appropriate professional qualifications and suitable experience with ISA standards, including experience in auditing the accounts of entities comparable in size and complexity to the entity being audited. Provide details of (i) partners of firm i.e. number of full time chartered accountant partners, plus (ii) other staff (eg. audit clerks, paid chartered accountants, etc).
4. Comprise an audit team including at least an auditor senior accountant, with over ten years of professional experience in the conduct of audit and audit operations, with the Team Leader to have proven experience in audits of development projects financed by international financial institutions, ideally including the World Bank.
5. Reference projects to demonstrate experience relevant to the assignment

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank's [\*Guidelines: Selection and Employment of Consultants under IBRD Loans and IDA Credits & Grants by World Bank Borrowers\*](#) (January 2011). ("Consultant Guidelines"), setting forth the World Bank's policy on conflict of interest.

Consultants may associate with other firms in the form of a joint venture or a sub-consultancy to enhance their qualifications.

Consultants will be selected in accordance with the Least Cost Selection on the Consultant's (LCS) set out in the Consultant Guidelines.

Further information can be obtained at the address below during office hours [08:30 to 16:30 hours].

Expressions of interest must be delivered in a written form to the address below (in person, or by mail or by e-mail) Deadline for submission is July 7, 2017.

**STCRSP Project Coordination Unit  
Program Management Unit  
Ministry of Agriculture ANNEX  
University of Liberia Fendell Campus  
MONROVIA, LIBERIA**

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Project Coordinator**

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